

Essays: for and against

- **Text type** Argumentative essays
- **Learning targets** Understanding the writing process, with a focus on brainstorming, planning, writing and checking; developing a formal essay style; improving spelling

Job applications: your online profile

- **Text type** Online profiles for job/college applications
- **Learning targets** Learning to structure a text effectively; building up an online profile; developing proofreading skills; understanding punctuation

Emails: asking for information

- **Text type** Emails (enquiries and responses)
- **Learning targets** Identifying and learning functional language by heart; understanding the structure of an email; addressing people from different cultures

A short report: graphs

- **Text type** Short reports based on graphs and charts
- **Learning targets** Choosing the correct tense (past or present); prepositions of time; the language of approximation; describing proportions

A short report: hotels and restaurants

- **Text type** Hotel and restaurant reviews
- **Learning targets** Learning to structure a review; using accurate vocabulary for hotels and restaurants; choosing tenses; writing topic sentences

Plagiarism

- **Focus** Avoiding plagiarism
- **Learning targets** Understanding what plagiarism is; using reporting verbs to introduce ideas; rewriting ideas in your own words; using reported speech

Taking notes

- **Text type** Notes
- **Learning targets** Experimenting with layout; using abbreviations; identifying the important points; preparing to take notes; consistency and parallel structure

Essays: descriptive

- **Text type** Descriptive essays
- **Learning targets** Choosing a structure based on the essay topic; using vocabulary connected to the senses; choosing "precise" words; linking ideas

Textspeak

- **Text type** Text messages and chat
- **Learning targets** Focusing on the reader; writing and responding appropriately; understanding text terms; using spoken language in texts; using Textspeak in social media

Official letters

- **Text type** Letters to government departments; job application letters
- **Learning targets** Understanding the layout of an official letter; learning to use formal style; structuring a letter; choosing the correct tense (present perfect or simple past)

All units include:



Teacher videos



Interactive activities



Study sheets



Progress reports